



6703 Sullivan Road, Central, LA 70739
P: 225.262.5000 ~ F: 225.262.5001

A-9 Application Mobile Home Park

Application Fee _____
Receipt Number _____
Application taken by _____

File Number _____
Meeting Date _____
(If Applicable)

Please Print or Type

1. Name of applicant _____ Daytime Telephone _____
E-Mail Address _____
Business (if applicable) _____
Address _____ City _____ State _____ Zip _____

2. Name of property owner _____ Daytime Telephone _____
Address _____ City _____ State _____ Zip _____

3. Legal description of property (Subdivision or Tract name) _____

Subdivision _____
If property is not subdivided, attach a complete legal description from the East Baton Rouge Parish Tax Assessor and a survey map indication bearings and dimensions.

Location _____

Identify the subject property on a vicinity map as an attachment to this application.

4. Specific proposed use (Type of development and general background)

5. Waiver (s) Requested Yes No If yes, please specify the ordinance section, paragraph and give a reason (s) for the requested waiver.

6. Parking (Specify the number of parking spaces that will be proposed in addition to the required parking.)

7. Site Plan
Provide a detailed site plan of the proposed Mobile Home Park.

8. Fault line

Describe all fault lines or other geologic hazards that affect this property and identify these features on the proposed site plan. (Use additional sheet if necessary)

9. Acknowledgement

In filing this application, I understand that it becomes a part of the public record of the City of Central/Parish of East Baton Rouge and hereby certify that all information contained herein is accurate to the best of my knowledge. **Also, I understand that the application fee is nonrefundable. (Applications must be received by noon on the scheduled Application Deadline.)**

Application must be signed by both applicant and property owner if different. Letter of authorization must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of either property owner or applicant.

Signature of Applicant	Type or Print Name of Applicant	Date
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Signature of Property Owner	Type or Print Name of Property Owner	Date
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Staff Use Only

- A. Land Use Classification (s) _____
- B. Zoning Classification (s) (R3, B3, B4, B5, ORD Zoning Required) _____
- C. Existing Land Use (s) _____
- D. Surrounding Land Use (s) _____
- E. Surrounding Land Use Classification (s) _____
- F. Surrounding Zoning Classification (s) _____
- G. Proposed Land Use _____
- H. Master Plan Consistent Not Consistent
- I. Waiver (s) Requested Yes No
- J. Complete checklist Yes No
- K. Comments

- L. Environmental Land Use Controls on property?
 - No
 - Yes – Send ELUCs notification letter to land owner and copy to applicant (if applicant is not land owner)
- M. Is subject property within Zone of Influence (Baton Rouge, Zachary, BRCC) if so contact as needed.
 - No
 - Yes - *date correspondence sent* _____.
- N. Is Subject property located on **Green Light Plan** if so, contact as needed.
 - No
 - Yes - *date correspondence sent* _____.

O. _____
Planning Director or Authorized Signature Date

**Instructions for Application A-10
Mobile Home Park**

<i>Number</i>	<i>Item</i>	<i>Explanation</i>
1.	Name of Applicant	Your name, a person's name, the name of the person who will sign as applicant in item 10 (i.e. John Doe, Mary Jones).
	Daytime Telephone	Telephone number where you may be reached Monday through Friday between 8:00 a.m. and 5:00 p.m.
	Business (if applicable)	If you are submitting this application as a representative of a business, put the name of the business here. If you are not submitting this application as a representative of a business, leave blank.
	Address/City/State/Zip	Your current mailing address.
2.	Name of the property owner	The name of the person who currently owns the property described in item number 3. If the property is owned in the name of a business, the name of person employed by the business authorized to act as property owner. The name of the person who will sign as property owner in item number 10. (i.e. John Doe, Mary Jones).
	Daytime Telephone	Telephone number where the property owner may be reached Monday through Friday between 8:00 a.m. and 5:00 p.m.
	Address/City/State/Zip	Property owner's current mailing address.
3.	Legal description of property	Lot, block, square, subdivision, and tax parcel number as listed in the current tax roll of the property. Location must be shown on a lot and block map attached to the application.
4.	Specific proposed use	Indicate the type of Mobile Homes and general description of the proposed Mobile Home Park.
5.	Waiver (s) Requested	Specify waiver(s) requested and state the ordinance section and paragraph, and give a reason(s) for requested waiver (s)
6.	Parking	Specify the number of parking spaces that will be proposed in addition to the required parking.

7. Site Plan
Provide a detailed site plan of the proposed Mobile Home Park showing all of the criteria as specified on the checklist provided by the Office of the Planning Commission.
8. Fault line identification
Describe all fault lines or other geologic hazards that affect this property and identify these features on the proposed site plan.
9. Acknowledgement
The applicant shall sign and date the application. The owner shall sign and date the application if the owner is different from the applicant. Letter of authorization must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of either property owner or applicant.