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Office of the Mayor
Shelton S. "Mac" Watts
Mayor

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MEMORANDUM

TO: Planning & Zoning, Public Works, and Permitting Departments

FROM: David Barrow, Executive Assistant to the Mayor

DATE: November 20, 2009

Subject: DOTD Driveway and Drainage Discharge Approval

It has been the policy of this office to withhold a permit for any project fronting a State or Federal Route, until the Louisiana Department of Transportation and Development (DOTD) has approved all proposed driveways and/or altered drainage within or into the right-of-way. DOTD has jurisdiction in all these cases, and the DOTD District Traffic Engineer and Design, Water Resources and Development Engineer must approve all of these proposed developments.

Effective immediately, we will continue enforcing this policy without exceptions. Also, any such outstanding projects that have been permitted without DOTD approval will not be authorized a Certificate of Occupancy or utilities until DOTD has approved the driveway and/or drainage. DOTD's approval is necessary, and it is the responsibility of the design professional to obtain DOTD approval in all of these cases. All concerns regarding DOTD's requirements for approvals should be addressed to DOTD, District 61.

State highways within our city limits are Hooper Rd (LA408), Joor Rd (LA946), Blackwater Rd (LA410), Wax Rd/Magnolia Bridge Rd (LA3034), Greenwell Springs Rd (LA37), Liberty Rd (LA409), Greenwell Springs-Port Hudson/Deerford Rd (LA64) and Sullivan Rd (LA3034) between Wax and Hooper. Please feel free to contact me should you have any questions regarding this policy or need assistance in communicating with DOTD.