



6703 Sullivan Road, Central, LA 70739  
P: 225.262-5000 ~ F: 225.262.5001

### A-5 Application Paving Waiver

Application Fee \_\_\_\_\_

File Number \_\_\_\_\_

Receipt Number \_\_\_\_\_

Meeting Date \_\_\_\_\_

Application taken by \_\_\_\_\_

**Please Print or Type**

1. Name of applicant \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Business (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

2. Name of property owner \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. Legal description of property (Subdivision or tract name) \_\_\_\_\_

Lot Number/Letter \_\_\_\_\_ Block / Square \_\_\_\_\_

If the property is not subdivided, attach a complete legal description.

4. City limits  Yes  No

5. Street address and general location of the property

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Proposal (Type of development and general background)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Paving Waiver for:  Residential Driveway  
 Commercial Driveway  
 Commercial Parking Area

8. Justification for requested Paving Waiver

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9. Sketch of property – Attach a sketch or plot plan of the proposed layout to this application.

10. Acknowledgement

In filing this application, I understand that it becomes a part of the public record of the City of Central/Parish of East Baton Rouge and hereby certify that all information contained herein is accurate to the best of my knowledge. **Also, I understand that the application fee is nonrefundable. (Applications must be received by noon on the scheduled Application Deadline.)**

Application must be signed by both applicant and property owner if different. Letter of authorization must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of either property owner or applicant.

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Signature of Applicant	Type or Print Name of Applicant	Date
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Signature of Property Owner	Type or Print Name of Property Owner	Date
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11. Certification by Licensed Landscape Architect (If applicable)

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Signature of Landscape Architect	Type or Print Name of Landscape Architect	Date
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*Certification is required if the paving waiver is requested for residential or commercial structures within the City of Central or within recognized subdivisions or for any commercial uses in the Rural Agriculture zoning district in order to save a tree(s) that is deemed important by a licensed Landscape Architect.*

**Staff Use Only**

A. Zoning (existing) \_\_\_\_\_

B. Waiver (s) requested (Unified Development Code chapter and section)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Recommendation of Traffic Engineer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. Recommendation of Director of Landscape and Forestry

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. Recommendation of Planning Commission Staff

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

H. Is Subject property located on **Green Light Plan** if so, contact as needed.

No

Yes - *date correspondence sent* \_\_\_\_\_.

I. \_\_\_\_\_  
Planning Director or Authorized Signature Date

**Instructions for Application A-5  
Paving Waiver**

<i>Number</i>	<i>Item</i>	<i>Explanation</i>
1.	Name of Applicant	Your name, a person's name, the name of the person who will sign as applicant in item 10 (i.e. John Doe, Mary Jones).
	Daytime Telephone	Telephone number where you may be reached Monday through Friday between 8:00 a.m. and 5:00 p.m.
	Business (if applicable)	If you are submitting this application as a representative of a business, put the name of the business here. If you are not submitting this application as a representative of a business, leave blank.
	Address/City/State/Zip	Your current mailing address.
2.	Name of the property owner	The name of the person who currently owns the property described in item number 3. If the property is owned in the name of a business, the name of person employed by the business authorized to act as property owner. The name of the person who will sign as property owner in item number 10. (i.e. John Doe, Mary Jones).
	Daytime Telephone	Telephone number where the property owner may be reached Monday through Friday between 8:00 a.m. and 5:00 p.m.
	Address/City/State/Zip	Property owner's current mailing address.
3.	Legal description of property	Lot, block, square, subdivision, and tax parcel number as listed in the current tax roll of the property. Location must be shown on a lot and block map attached to the application.
4.	City Limits	Indicate whether the property is located inside or outside of the City of Central. If the property is located within the City of Central the item number 11 may be required.
5.	Street Address	Indicate the municipal address of the property. (i.e. municipal number and street name)
6.	Proposal	Indicate the specific land use proposed for this property.

7. Paving Waiver (s) Indicate the paving waiver(s). Indicate whether the waiver is for a residential, commercial driveway, or for a commercial parking area.
8. Justification for Paving Waiver Explain the reason for the requested waiver. Describe whether the requested waiver of paving is only for the first twenty-five feet, the entire driveway, or a waiver of paving a parking area. Indicate the area of the requested waiver.
9. Sketch of property Attach a sketch or plot plan of subject property indicating building(s), driveway(s), parking area(s), street(s), entrance(s) and exit(s). Please attach sketch to application form.
10. Acknowledgement The applicant shall sign and date the application. The owner shall sign and date the application if the owner is different from the applicant. Letter of authorization must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of either property owner or applicant.
11. Certification by L.L.A. Certification by Licensed Landscape Architect of the City-Parish Landscape-Forestry Commission must certify that the requested waiver is deemed important to save the trees. A letter certifying this information may be attached to this application.